

**PENNINGTON COUNTY BOARD OF COMMISSIONERS**

**\* PROPOSED MEETING AGENDA**

**DECEMBER 20, 2011**

**\*\*\* 8:30 A.M. \*\*\***

**COMMISSIONERS MEETING ROOM  
PENNINGTON COUNTY COURTHOUSE**

*Ken Davis, Chairman  
Don Holloway, Vice-Chairman  
Ron Buskerud, Commissioner*

*Nancy Trautman, Commissioner  
Lyndell Petersen, Commissioner*

**Pennington County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of accommodations, please notify the Commissioners' Office at (605) 394-2171 at least 24 hours prior to the meeting so that appropriate services and auxiliary aids are available.**

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Review and Approve Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The Consent Agenda contains the following items:**

5. Minutes of the special meeting – November 29, 2011
6. Minutes of the regular meeting – December 6, 2011
7. Approval of the Vouchers
8. 2011 Tax Deed Sale – Signature requested on Deeds for Transferring County Real Estate
9. Approval of Resolution to discharge County Aid Liens with no activity for 30 years
10. Reappointment of Pennington County Veteran's Service Officer Daniel Kivi
11. Approval of 2012 Legislative Session Hotel Contract with Ramkota Best Western
12. Approval of 2012 Contract for Personnel Advertising with the Rapid City Journal
13. Approval of Professional Consulting Agreement with Ms. Diana Nelson for ITS
14. Approval of Chairman's signature on thank you letter for Mr. Michael Jacobs

**End of Consent Agenda**

**Regular Agenda Items:**

15. Executive Session per SDCL 1-25-2
  - a. Department Head Annual Performance Evaluations per SDCL 1-25-2(1)
16. Items from Extension
  - a. Tiffany Meyer – New Pennington County 4-H Youth Program Advisor
17. Lien Release Request (JMS)

18. Items From Auditor

- a. **9:15 AM** **Budget Supplement Hearing** - Accumulated Building Fund (Bond Service & Fees Budget)
- b. **9:15 AM** **Budget Supplement Hearing** – Accumulated building Capital Project Budget (2011 Capital Projects Fund Budgets)
- c. **9:15 AM** **Budget Supplement Hearing** – General Fund States Attorney Budget, General Fund Weed & Pest Budget, Hazardous Materials Fund Operations Budget, Health Care Trust Fund Claims Budget and Accumulated Building Fund Bond Payment Budget
- d. Alcoholic Beverage License Renewal – Big Fella Fireside Bar & Grill, Silver Dollar Saloon, Black Forest Inn and Prairie Berry Winery
- e. 2011 General Fund Road & Bridge Operating Transfer
- f. Public Hearing and Final Approval of the Decennial Redistricting Maps for Commission Districts

19. Items From Sheriff

- a. 2012 Humane Society Contact

20. Items From States Attorney

- a. Amendments to Pennington County Ordinance No. 142 – Alcoholic Beverage Licenses

21. Items From Highway Department

- a. Memorandum of Understanding – City of Rapid City
- b. Non-Maintained Public Road Report
- c. Reconstruction of South Rochford Road – Potential Loss of Federal Funding

22. Items From Human Resources

- a. Whole Life Insurance Offering – Employee Survey Results

23. Items From Weed & Pest

- a. Re-Grade Request for the County Weed & Pest Director Position

24. Items From Chair

- a. Pizza Day for the Legislators
- b. Personnel Evaluation – Ms. Leann Hollinshead, Director of Pennington County Emergency Services Communications Center

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine Planning and Zoning items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The Consent Agenda for Planning and Zoning contains the following items:

25. Items From Planning & Zoning

- a. First Reading and Public Hearing of Ordinance Amendment / OA 11-05. Pennington County. Amendment to Section 209-C “General Commercial District” to include RV Parks as a Conditional Use Permit. (Item to be continued to the February 7, 2011 Commission Meeting)
- b. First Reading and Public Hearing of Ordinance Amendment / OA 11-06. Pennington County. Amendment to Section 103 “Definitions” to include all definitions from Sections 204-J, 312, 316-B, 317-C, and 507-A-2. (Item to be continued to the February 7, 2011 Commission Meeting)
- c. First Reading and Public Hearing of Ordinance Amendment / OA 11-07. Pennington County. Amendment to Section 103 “Definitions – Developmental Lot” and to amend Sections 401-G and 401-H to change the April 28, 1982 date to February 1, 1994. (Item to be continued to the February 7, 2011 Commission Meeting)
- d. First Reading and Public Hearing of Ordinance Amendment / OA 11-08. Pennington County. Amendment to Section 204-J “On-Site Wastewater Treatment Systems” to eliminate duplicate section numbers. (Item to be continued to the February 7, 2011 Commission Meeting)
- e. First Reading and Public Hearing of Ordinance Amendment / OA 11-09. Pennington County. Amendments to Section 512, Section 513, Section 514, Section 515, Section 213, Section 312, Section 507, and Section 511 to establish limits on application submittals and to change Section numbers. (Item to be continued to the February 7, 2011 Commission Meeting)
- f. Preliminary Plat / PL 11-28 and Subdivision Regulations Variance / SV 11-09: Roger and Debbie Sieck. (To deny without prejudice)
- g. Minor Plat / PL 11-29: Dakota Mill & Grain; Jerry Cope - Agent. (Approval)
- h. First Reading and Public Hearing of Ordinance Amendment / OA 11-02: Albert and Rita Chapman. To add Section 319 – Vacation Home Rentals to the Pennington County Zoning Ordinance. (Item to be continued to the January 17, 2011 Commission Meeting)
- i. The Spring Creek Watershed Management and Project Implementation Plan – Participant Agreements for Approved Applications. (Approval)

**End of Consent Agenda**

**Regular Agenda Items**

- j. Variance / VA 11-20: Waldtraut Matush; Bob Stanfiel – Agent.
- k. Request to waive fees – Mr. Kenneth Bruns
- l. SDCL 7-18A-2 - Penalties for violation.

26. Committee Reports

27. Items From Public

(A time for Pennington County Citizens to discuss or express concerns to the Commission on any issue not on the agenda. Action will not be taken at the meeting on any issue not on the agenda.)

28. Executive Session per SDCL 1-25-2
  - a. Contractual/Pending Litigation per SDCL 1-25-2(3)
  - b. Personnel Issue per SDCL 1-25-2(1)
29. Annual Jail Visit per SDCL 24-11-26 (Postponed from 12/6/11)
30. Adjourn